

SPOs Recruitment Rules & Guidelines

After getting approval from the State Government, vide memo No. 07/12/2022-311G1 Dated 16.08.2022. & Letter No. 18490-513 Dated 25.08.2022 From Office of Director General Of Police, Haryana, The Process of recruitment, Criteria for Selection & Important Instructions with terms and conditions are given below :-

(A) Selection shall be made through interview by a Board consisting of the District Superintendent of Police as Chairperson, one Deputy Superintendent of Police of the concerned district (to be nominated by concerned District Superintendent of Police) as members Preference would be given to Ex. Servicemen personnel of Army, Navy, Air Force and CAPF and ex Constables of disbanded HSISF/HAP battalion in the selection. The concerned district Superintendent of Police shall engage number of SPOs as allotted to the district. The candidate upon selection shall be asked to sign an undertaking individually as per the prescribed proforma.

(B) Minimum educational qualification would be 10+2 from recognized boards for all categories.

(C) Selected SPOs shall not be posted in their home Police Stations but care shall be taken, as far as possible, to post them in adjoining Police Stations near their place of residence. However, those willing to be posted in other district may, however, be posted so.

(D) Adequate representation shall be given to members of scheduled castes and backward classes as far as possible as per the policy of the State Govt.

(E) The SPOs shall be medically examined before giving appointment letter. Medical category of candidates be SHAPE-1 at the time of retirement with details in service book (For Ex. Servicemen personnel of Army, Navy, Air Force and CAPFs only)

(F) The character and antecedents of selected candidates shall be got verified before issuing appointment letters. Character grade of candidates be Excellent/Exemplary at the time of retirement with details in service book (For Ex. Servicemen personnel of Army, Navy, Air Force and CAPFs only)

(G) The documents pertaining to qualification, age, caste/category, other certificate etc. as claimed in the application form shall be got verified from concerned issuing authorities.

(H) Engaged SPOs shall have the same powers, privileges and immunities and be liable to the same duties and responsibilities and be subject to the same authorities as an ordinary police officer.

(I) These SPOs shall after their selection undergo a 15 days capsule Course to reorient themselves to the needs of Police Department.

(J) Such eligible volunteers shall be employed for a period of one year or upto the date of appointment of persons on regular basis, whichever is earlier. They shall be paid monthly honorarium of Rs 18.000 only this amount shall be deposited in the bank account of SPO and nor disbursed in cash.

(K) A onetime uniform allowance of Rs. 3000/- for two sets of uniform, one pair of shoes and other necessary uniform articles like insignia of SPO and cap/lanyard etc. shall be given to SPOs at the time of their engagements.

(L) When on official tour, SPOs shall be eligible for TA and DA @ Rs. 150/- per day.

(M) They shall be eligible for Ex-gratia Compensation at the following rates:-

a) In the event of death/disability/injury of an SPO who is killed/disabled/injured while performing the duties of his office displaying bravery and extra ordinary courage only

1) In the event of death Rs. 10 Lakhs

2) Permanent disability- from Rs. 1 Lakhs to Rs. 3 Lakhs

3) Grave Injury- upto Rs. 11 Lakhs

b) In case of natural death the Ex. Gratia amount of Rs. 3.00 Lakh shall be admissible to the family of deceased employees (SPOs) instead of Rs. 10.00 Lakh.

(N) Casual Leave shall be granted to them as applicable to Constables of the Haryana Police.

(O) These SPOs can be deployed anywhere in the State of Haryana during emergent situations for short duration.

(P) Under no circumstances any extension will be granted beyond the period of one year.

(Q) Any vacancies arising after the initial selection during the course of the month may be filled in by the concerned District Superintendent of Police by following the same procedure by the 15th of next month.

(R) These volunteer SPOs shall be liable to be removed on ground of indiscipline, misconduct and unsatisfactory performance of duty or non-requirement before the period of one year at any time by an order passed by the concerned Superintendent of Police without issuing any notice what so ever. No appeal shall lie before any superior or any court of law against this order of discharged.

(S) Other terms and conditions issued by Government of Haryana time to time will be applicable in recruitment process.

(T) Application form for Recruitment of SPO is given below in next page. Submit the Application form in Room No. 402 District Inspector Office, Office of Superintendent of Police Mini secretariat Nuh in between press release date. It is mandatory for the applicants to bring the original documents while submitting the application form.

Application Form for enrollment of Ex-Servicemen as Special Police Officer, in Haryana Police.

1. Name of Candidate

2. Father Name

3. Permanent Address

4. Present Address

5. (A) Phone No.

(B) Police Station

District

State

6. Caste/Category

7. Religion

8. Date of Birth

9. Date of Joining in Army/Air force/Navy/CAPF's

10. (A) Whether Discharge/Retirement/ Dismissed

(B) Date of Discharge/Retirement from Army /Air force/Navy/ CAPF's

11. Character Grade at the time of Retirement/Discharge

12. Medical Fitness Grade at the time of discharge from Army /Air force/Navy

13. (A) Educational Qualification

(B) Experience if any (Driving / Computer/ Other)

14. Have you ever been retired/discharged from Army on any Medical Ground? Yes/No

15. Whether any criminal case has ever been registered against you? Yes/No

16. Have you ever been arrested in any case? Yes/No

17. Have you ever been convicted/ acquitted by a court of Law in any criminal case? Yes/No

18. Whether at present any criminal case is pending against you in any court or police? Yes/No

19. If the answer to any of the above mentioned question is yes than give full particulars

i.e. FIR No. Date, U/S, Police Station & present status of the case

Place Nuh

Dated

Signature of the Applicant

I hereby declare that the above particulars and information of mine is true to the best of my knowledge & nothing has been concealed therein.

Signature of the Applicant

Enclosures /-

1. Ex-serviceman Identity Card (Photo copy)
2. Complete Discharge Book (Photo copy)
3. Pension Payment Order i.e. P.P.O. (Photo copy)
4. Educational Qualification Certificates (Photo copy)
5. Resident Certificate (Photo copy).
6. Caste Certificate if any (Photo copy).
7. Passport size photo.
8. Driving License/ Experience if any (Photo copy)